

Enrollment Application

Fred Moore Day Nursery School 1212 Long Road Denton, TX 76207 Phone: 940-369-2345

Licensing # 1721005

Required Items:

(Included in Enrollment Packet)

•	Enrollment Form Completed	Pages 3 – 5
•	Doctor's Health Statement attached or Signature Completed	Page 4
•	Vaccination information Completed or Attached Separately	Page 6
•	Child Information Sheet	Page 7
•	CACFP Letter	Page 8
•	CACFP Application Completed	Pages 11 - 12
•	Infant Feeding Instructions (for all children 12 mos & younger)	Pages 13 – 14
	(Duranish at her Obitalia Danant an Organism)	

- (Provided by Child's Parent or Guardian)
 Income Verification Documents (2 pay stubs, tax return, 2 proofs of deposit etc.)
- Figure 14 Fig. Do'd recover to the state of the state of
- Enrollment Fee Paid (\$30/Child or \$50 for 2 or more)
- Supply Fee Paid (\$25/ school year due by 2nd week of fall semester start date)
- Driver's License or Photo ID (for all individuals eligible to pick up children from center)

Welcome to Fred Moore Day Nursery School

Dear Families,

We are so excited to welcome you and your family to our center. We are honored to be chosen to partner with you for your child's educational experience.

Here at Fred Moore Day Nursery School our mission is to serve families in our community by offering comprehensive, affordable and well-balanced care for children in a quality learning center.

Our goals are to provide a warm and nurturing environment that encourages the development of the whole child. We strive to provide an environment that encourages families and teachers to work together as partners to encourage children's independence through decision making and understanding.

We provide quality care to families at a reduced rate using a sliding scale based on income and household size. As Denton ISD's first public early childhood school, we utilize a high quality curriculum in order to help children prepare for kindergarten beginning as early as 6 weeks old.

We welcome parents into our centers and hope that you will freely and frequently stop by or participate actively in your child's learning experience. We use ProCare Connect to keep families informed and connected to their students while they are here at school. You can message our Administrative team and your child's teacher directly through the ProCare app. You will receive an email link with the steps to complete so you can be connected to your child's class once we place them in a room.

This enrollment form ensures we have all the information necessary to meet you and your child's needs, while helping us get to know you and your family and complying with licensing regulations and demographic reporting data. We know this packet can be extensive, so we are here to help with any step of the way. Please complete all the portions except ones that are for staff only or are highlighted in Blue, we will take care of that part once we receive your completed enrollment packet. We have highlighted all the required information in yellow to help with the completion process.

We will communicate with you and set up a time for us to review our Family Handbook with you and to go over your enrollment paperwork prior to your child beginning care.

We are committed to making sure your experience here with us is a positive one, and your children are in a safe, healthy environment where they can flourish and grow. Please feel free to call us any time with any questions or concerns you may have.

Here at Fred Moore Day Nursery School we believe it takes a village, and we are thankful to be chosen to be a part of yours.

We are happy you are here, and we look forward to getting to know you.

Welcome to our Village,

Chanel Knott

Chanel Knott Site Coordinator

Denton ISD, Fred Moore Day Nursery School

Operation's Name Fred Moore Day Nursery School	Director's Nam Chanel Knott					
Child's Full Name		Child's Date of	of Birth	Date of Admission		Date of Withdrawal
Child's Home Address			City, State		I	Zip Code
Student Ethnic Identity Hispanic Non-Hispanic	Student Gender Male GFemale	Asian	○Arab/Middle	Check all that Apply Eastern CAmeri	ican India	White Black
Student Primary Language:			Disabled? C			
Student Lives With (check all that a	,	CDad CLegal Gua		Step-Parent Other:	Od	Grandparent
Сме	obile/RV/Vehicle CF	Multi-Family D Homeless	<u> </u>	Other	·	ary Housing
Students Residence is: Ov	vned/Mortgaged GF	Rented/Lease	d G	Temporary 🦪	Other	
Annual Household Income (\$)	Household Size	Gwic	CCHIP C	of the following: G SNAP GTANF Child Support		I/SSDI CCS
Please list contact numbers	where you can be re	ached duri	ng times y	our child is in	care:	
Parent/Guardian 1 Name	Daytime Contact Phone	Parent/G	uardian 1 Em	nail Address		
Parent/Guardian 1 Highest Level o	f Education	Parent/G	uardian 1 Em	ployer		
Current/Retired Military?	Disabled? ÇYes CNo	Check	if Head of ho	ousehold	Gender GYes	⊖No
Parent/Guardian 2 Name	Daytime Contact Phone	Parent/G	uardian 2 Em	nail Address		
Parent/Guardian 2 Highest Level of	of Education	Parent/0	Guardian 2 Er	mployer		
Current/Retired Military?	Disabled? ⊖Yes ⊖No	Chec	ck if Head of I	Household	Gender GYes	_ ⊜No
Give at least one name, address, and parents/ guardian cannot be reached	phone number of a respons	ible individual to	o <mark>call in case (</mark>	of an emergency i	if	Relationship
I authorize the childcare operation to name and telephone number for ea parent/guardian after verification of	ch. Children will only be re	leased to a pa				
Name				Phone Number		
Name				Phone Number		
Name				Phone Number		

List any special needs that your child may have, such as environmental allergies, food intolerances, existing illness, previous serious illness, injuries and hospitalizations during the past 12 months, any medication prescribed for long-term continuous use, and any other information which caregivers should be aware of: *Ilf none, write none* Does your child take any Regular medication? List Names & Dosages: O No						
Does your child have medically diagnosed food or other allergies? List Food & Other Allergies: O Yes						
Plan Submitted on: / /						
Does your child have any religious or other forms or food restrictions? Please list all restricted food items No						
Admission Requirement						
If your child does not attend pre-kindergarten or school away from the childcare operation, one of the following must be presented when your child is admitted to the childcare operation. Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program.						
Check only one option: O A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement:						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Signature — Health Care Professional Date Signed						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program.						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Signature — Health Care Professional Date Signed						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Signature — Health Care Professional Name of Health Care Professional Address of Health Care Professional Receipt of Written Operational Policies						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Signature — Health Care Professional Name of Health Care Professional Address of Health Care Professional Receipt of Written Operational Policies (Check All that Apply) I acknowledge receipt of the facility's operational policies, including those for:						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Signature — Health Care Professional Name of Health Care Professional Address of Health Care Professional Receipt of Written Operational Policies (Check All that Apply) I acknowledge receipt of the facility's operational policies, including those for: • Fred Moore Day Nursery School Parent Handbook • Procedures for dispensing medications						
Check only one option: O A signed and dated copy of a health care professional's statement is attached. OR OR OHealth Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Signature — Health Care Professional Name of Health Care Professional Address of Health Care Professional Receipt of Written Operational Policies (Check All that Apply) Address of Health Care Professional policies, including those for: Fred Moore Day Nursery School Parent Handbook Discipline and guidance Procedures for dispensing medications Procedures for conducting health checks						
Check only one option: O A signed and dated copy of a health care professional's statement is attached. OR OR OHealth Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Signature — Health Care Professional Name of Health Care Professional Address of Health Care Professional Receipt of Written Operational Policies (Check All that Apply) I acknowledge receipt of the facility's operational policies, including those for: Fred Moore Day Nursery School Parent Handbook Discipline and guidance Procedures for conducting health checks Immunization requirements for children						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Signature — Health Care Professional Name of Health Care Professional Receipt of Written Operational Policies (Check All that Apply) I acknowledge receipt of the facility's operational policies, including those for: Fred Moore Day Nursery School Parent Handbook Discipline and guidance Procedures for release of children Suspension and expulsion Address of Health Care Professional Procedures for conducting health checks Immunization requirements for children Procedures for parents to discuss concerns with the director						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Date Signed						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Name of Health Care Professional Address of Health Care Professional						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Signature — Health Care Professional Address of Health Care Professional						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: I have examined the above-named child within the past year and find that he or she is able to take part in the day care program. Name of Health Care Professional Address of Health Care Professional						
Check only one option: A signed and dated copy of a health care professional's statement is attached. OR Health Care Professional's Statement: Thave examined the above-named child within the past year and find that he or she is able to take part in the day care program. Signature — Health Care Professional Address of Health Care Professional						

Physician's Health Statement

Child/Applicant Name:	<u>-</u>
DOB:	
Statement of Health To be completed by Physic	ian
I have examined the child named above and to mental health, free of any communicable disease	the best of my knowledge; he/she is in good physical and ses and is able to child care.
By signing below, I certify that the above inform	nation is true.
Name (printed):	
Signature:	
Office Phone Number:	
Date of Exam:	
Office Address:	Office Stamp (if available)

Meals					
I understand tha	at the following	meals will be serv	ved to my ch	nild while in care:	
Breakfast	Lunch	Afternoon snac	k		
Days and Times	in Care				
My child is norm	ally in care on	the following days	and from the	he following times:	
	Day of th			A.M.	P.M.
	Mor	day			
	Tues	sday			
	Wedn	esday			
	Thur	sday			
	Frid	lay			
FMDNS Operation	ng hours are	6:30 am to 6:00 p	m Monday	through Friday.	
All Children mus	st be checke	d in by 9:00 am.			
					ed that FMDNS has been notified can be submitted to the office upon
)					
			Cons	ent Information	
	—Parent / Guard	<u> </u>	y and all n	necessary life saving emerge r	Date Signed
			ATTENTIO	N.I.	Date Signed
		GENCY MEDICAL		edical care, I authorize the person	in charge to take my shild to:
		to consent to en	nergency m	edical care, i authorize the person	Trialge to take my child to.
Name of Physicia	n:		Address:		Phone Number:
Name of Emerge	ncy Care Facili	ty:	Address:		Phone Number:
Laive consent for	r the operation	to transport & sur	pervise my o	child for the following purposes:	
	•			NS Representative	
1. Water Activ	rities				
I give consent fo	r my child to p	articipate in the fo	llowing wate	er activities:	
water table pla	ay *required*				
2. Photos, Vide	<mark>eos, Social M</mark>	edia (*Check ALL	that apply	<mark>*)</mark>	
I give consent fo	r FMDNS to p	hotograph, or vide	o my child f	or the following purposes:	
Internal use o	onlyDen	on ISD media and	web page	Fred Moore Day Nursery School	ol, Inc. media
O I do not give cor footage is constant	nsent for my chi tly being record	ld to be photo or vide ed by the use of clos	eographed. *I sed circuit tele	acknowledge that some use of photosevision (CCTV) on premise*	s are required in child files and video

	Vaccine Information	
O My Vaccination Rec	cords are attached CHECK ONE	
or		
O A Healthcare profes	sional will complete the following (if checked, fill out information below) Vaccine Schedule	Dates
	Vaccine Schedule	Received
Hepatitis B	Birth (first dose)	
	1–2 months (second dose)	
	6–18 months (third dose)	
Rotavirus	2 months (first dose)	
	4 months (second dose)	
	6 months (third dose)	
Diphtheria,	2 months (first dose)	
Tetanus,	4 months (second dose)	
Pertussis	6 months (third dose)	
	15–18 months (fourth dose)	
	4–6 years (fifth dose)	
Haemophilus Influenza	2 months (first dose)	
, Гуре В	4 months (second dose)	
	6 months (third dose)	
	12–15 months (fourth dose)	
Pneumococcal	2 months (first dose)	
	4 months (second dose)	
	6 months (third dose)	
	12–15 months (fourth dose)	
nactivated Poliovirus	2 months (first dose)	
	4 months (second dose)	
	6–18 months (third dose)	
	4–6 years (fourth dose)	
nfluenza	Yearly, starting at 6 months. Two doses given at least four weeks apart are recommended for	
	children who are getting the vaccine for the first time and for some other children in this age group.	
Measles, Mumps, Rubella	12-15 months (first dose)	
	4–6 years (second dose)	
/aricella	12–15 months (first dose)	
	4–6 years (second dose)	
Hepatitis A	12–23 months (first dose) The second dose should be given 6 to 18 months after the first dose.	

I as a Parent/Guardian, understand that it is my responsibility to give Fred Moore Day Nursery School any updated information concerning my child's health included but not limited to shot records, health concerns, health conditions and changes in allergy plan if applicable.

I attest the information contained in this form above is true and complete to the best of my ability.

Child's Parent or Legal Guardian Signature	Date Signed

Child Information Sheet					
Does your child feed him/herself?	O Yes O No O Yes, but needs assistance				
Does your child have any VISION or EYE problems? O No	O Yes Describe:				
Does your child have any HEARING problems or difficulties? O No	O Yes Describe:				
Does your child have any SPEECH problems, difficulties or delays? O No	O Yes Describe:				
Does your child have any medically diagnosed DISABILITIES? O No	O Yes Describe:				
Do you have any concerns about your child's general health,	O Yes Describe:				
In the event your child becomes ill in our care, what arrangements can you nhour?	make in order to have your child picked up within 1				
In the event your child becomes ill in our care, how should we best assist yo	ur child until you arrive?				
Please list any routines that may be helpful for your child's teacher to know. Knowing your family routines will help us create consistency between home					
Please list any special likes or dislikes your child has, and let your teacher kill child's meal time routine go smoothly. If you have any concerns with things li					
Can your child communicate verbally? If not, how does your child signal war with you and others around you?	nts/needs? How do you help your child communicate				
How do you redirect your child's unwanted actions or behaviors at home? If change or do not approve of, how do you approach the situation with your ch					
Does your child have any specific fears or experiences we should know? If y	our child is upset, how do you help them calm down?				
Does your child interact with other children? If so, what are typical ways your does your child like to do with other children?	r child plays or interacts with others? What activities				
Are there any special family dynamics, rituals, or household significance that your children?	t we may need to be aware of to better assist you and				
Is there anything specifically you would like your child's teacher to know?					
Does your child have any nap time routines or preferred sleeping position?					
2000 your ormanave any map arms routines or preferred siceping position:					

Parent/Guardian:

This letter is intended for parents or guardians of children enrolled in a child care center. Fred Moore Day Nursery School offers healthy meals to all enrolled children as part of our participation in the U.S. Department of Agriculture's (USDA) Child and Adult Care Food Program (CACFP). The CACFP provides reimbursements for healthy meals and snacks served to children enrolled in child care. Please help us comply with the requirements of the CACFP by completing the attached Meal Benefit Income Eligibility Form. In addition, by filling out this form, we will be able to determine if your child(ren) qualifies for free or reduced price meals.

1. Do I need to fill out a Meal Benefit Form for each of my children in day care? You may complete and submit one CACFP Meal Benefit Income Eligibility Form for all children enrolled in child care in your household only if the children in child care are enrolled in the same center. We cannot approve a form that is not complete, so be sure to read the instructions carefully and fill out all required information. Return the completed form to:

Fred Moore Day Nursery School, 821 Cross Timber Street,

Denton, TX 76205; (940) 369-2345

- 2. Who can get free meals without providing income information? Children in households getting Supplemental Nutrition Assistance Program (SNAP) (formerly Food Stamps), Temporary Assistance for Needy Families (TANF), or Food Distribution Program on Indian Reservations (FDPIR) can get free meals. Foster children (reference question #8 for more information on foster children) and children enrolled in a Head Start Program (HSP), Early Head Start Program (EHSP), or Even Start Program (ESP) and have not entered kindergarten) are also eligible for free meals. Households with children enrolled in a HSP, EHSP or ESP can provide a certification letter from the program of the child's enrollment and do not need to complete the CACFP Meal Benefit Income Eligibility Form.
- 3. Who can get reduced price meals? Your children can get low cost meals if your household income is within the reduced price limits on the Income Chart, sent with this application. Children in households participating in WIC may be eligible for reduced price meals.
- 4. May I fill out a form if someone in my household is not a U.S. citizen? Yes. You or your children do not have to be U.S. citizens to qualify for meal benefits offered at the child care center.
- 5. Who should I include as members of my household? You must include everyone in your household (such as grandparents, other relatives, or friends who live with you) who shares income and expenses. You must include yourself and all children who live with you. You also may include foster children who live with you.
- 6. How do I report income information and changes in employment status? The income you report must be the total gross income listed by source for each household member received last month. If last month's income does not accurately reflect your circumstances, you may provide a projection of your monthly income. If no significant change has occurred, you may use last month's income as a basis to make this projection. If your household's income is equal to or less than the amounts indicated for your household's size on the attached Income Chart, the center will receive a higher level of reimbursement. Once properly approved for free or reduced price benefits, whether through income or by providing a current SNAP, TANF, FDPIR case number, you will remain eligible for those benefits for 12 months. You should notify us, however, if you or someone in your household becomes unemployed and the loss of income causes your household income to be within the eligibility standards.
- 7. What if my income is not always the same? List the amount that you normally get. For example, if you normally get \$1000 each month, but you missed some work last month and only got \$900, put down that you get \$1000 per month. If you normally get overtime, include it, but not if you only get it sometimes.
- 8. What if I have foster children? Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. Households may include foster children on the Meal Benefit Form, but are not required to include payments received for the foster child as income. Households wishing to apply for such benefits for foster children can provide the Texas Department of Family and Protective Services Form 2085FC, Placement Authorization Foster Care/Residential Care, to their child's caregiver and do not need to complete the CACFP Meal Benefit Income Eligibility Form.
- 9. We are in the military, do we include our housing and supplemental allowances as income? If your housing is part of the Military Housing Privatization Initiative and you receive the Family Subsistence Supplemental Allowance, do not include these allowances as income. Also, in regard to deployed service members, only that portion of a deployed service member's income made available by them or on their behalf to the household will be counted as income to the household. Combat Pay, including Deployment Extension Incentive Pay (DEIP) is also excluded and will not be counted as income to the household. All other allowances must be included in your gross income.
- 10. (Pricing program only) Will the information I give be verified? Maybe. We may ask you to send written proof to verify the information you submitted on the form. What if I disagree with the decision about the information I complete on this form?

You can talk to Chanel Knott, either in person or by telephone at 940-369-2345. You may ask for a hearing by calling or writing to:

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410

In the operation of child feeding programs, no person will be discriminated against because of race, color, national origin, sex, age or disability. If you have other questions or need help, call (877-839-6325)

Sincerely, Chanel Knott Site Coordinator

On Behalf of: Child and Adult Food Care Program. www.squaremeals.org

INSTRUCTIONS FOR CACFP MEAL BENEFIT INCOME ELIGIBILITY FORM (CHILD CARE)

Follow these instructions, if your household gets SNAP, TANF or FDPIR:

- Part 1: List all enrolled children and household members.
- **Part 2:** List the eligibility number for any household members (including adults) receiving SNAP or TANF or FDPIR benefits. The SNAP or TANF number must be the 8 or 9 digit EDG# assigned by HHSC.
- Part 3: Skip this part.
- Part 4: Skip this part.
- Part 5: Sign the form. The last four digits of a Social Security Number are not necessary.
- Part 6: Answer this question if you choose.
- Part 7: Answer this question if you choose.

If you are applying on behalf of a FOSTER CHILD, follow these instructions:

If **all** children you are applying for are foster children, or if you are only applying for benefits for the foster child:

- Part 1: List all foster children. Check the box indicating that the child is a foster child.
- Part 2: Skip this part.
- Part 3: Skip this part.
- Part 4: Skip this part.
- Part 5: Sign the form. A Social Security Number is **not** necessary.
- Part 6: Answer this question if you choose.
- **Part 7:** Answer this question if you choose.

If some of the children in the household are foster children.

- **Part 1:** List all enrolled children and household members. For any people, including children, with no income, you must check the "No Income Box." Check the box if the child is a foster child.
- Part 2: If the household does not have an eligibility number, skip this part.
- Part 3: Applies only to parents/guardians of children in Tier II Day Care Homes. Sponsors must provide the *List of Eligible Federal/State Funded Programs* (H1660), with this form to households with children enrolled in Tier II Day Care Homes. Parents/Guardians can enter the program name and number as applicable.
- Part 4: Follow these instructions to report total household income from this month or last month.
 - **Column A Name:** List only the first and last name of **each** person living in your household who share income and expenses, related or not (such as grandparents, other relatives, or friends who live with you) with income. Include yourself and all children living with you. Attach another sheet of paper if you need to.
 - **Column B Gross Income and How Often it was Received:** For each household member, list each type of income received for the month. You must tell us how often the money is received weekly, every other week, twice a month, or monthly.
 - **Box 1:** List the **gross income**, not the take-home pay. Gross income is the amount earned before taxes and **other deductions**. You should be able to find it on your stub or your boss can tell you.
 - **Box 2:** List the amount each person got from the month from welfare, child support, alimony. **Box 3:** List retirement, Social Security, Supplemental Security Income (SSI), Veteran's (VA) benefits, disability benefits.
 - **Box 4:** List ALL OTHER INCOME SOURCES including Worker's Compensation, unemployment, strike benefits, regular contributions from people who do not live in your household, and any other income. <u>For ONLY the self-employed, report income after expenses in Box 1</u>. Box 4 is for your business, farm or rental property. Do not include income from SNAP, TANF, FDPIR, WIC or Federal education benefits. If you are in the Military Housing Privatization Initiative or get combat pay, do not include this housing allowance as income.
- **Part 5:** Adult household member must sign the form and list the last four digits of the Social Security Number or mark the box if s/he doesn't have one.
- Part 6: Answer this question if you choose.
- **Part 7:** Answer this question if you choose.

ALL OTHER HOUSEHOLDS, including WIC households, follow these instructions:

- Part 1: List all enrolled children and household members. For any people, including children, with no income, you must check the "No Income Box."
- Part 2: Skip this part.
- **Part 3:** Skip this part.
- Part 4: Follow these instructions to report total household income from this month or last month.

Column A – Name: List only the first and last name of each person living in your household who share income and expenses, related or not (such as grandparents, other relatives, or friends who live with you) with income. Include yourself and all children living with you. Attach another sheet of paper if you need to.

Column B – Gross Income and How Often it was Received: For each household member, list each type of income received for the month. You must tell us how often the money is received – weekly, every other week, twice a month, or monthly.

Box 1: List the gross income, not the take-home pay. Gross income is the amount earned before taxes and other deductions. You should be able to find it on your stub or your boss can tell you.

Box 2: List the amount each person got from the month from welfare, child support, alimony. **Box 3:** List retirement, Social Security, Supplemental Security Income (SSI), Veteran's (VA) benefits, disability benefits.

Box 4: List ALL OTHER INCOME SOURCES including Worker's Compensation, unemployment, strike benefits, regular contributions from people who do not live in your household, and any other income. *For ONLY the self-employed, report income after expenses in Box 1*. Box 4 is for your business, farm or rental property. Do not include income from SNAP, FDPIR, WIC or Federal education benefits. If you are in the Military Housing Privatization Initiative or get combat pay, do not include this housing allowance as income.

- **Part 5:** Adult household member must sign the form and list the last four digits of the Social Security Number or mark the box if s/he doesn't have one.
- Part 6: Answer this question if you choose.
- Part 7: Answer this question if you choose.

Privacy Act Statement: This explains how we will use the information you give us.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly.



CACFP MEAL BENEFIT INCOME ELIGIBILITY FORM (Child Care)

Part 1. All Household Members					
Name of Enrolled Child(ren):					
Names of all household members (First, Middle Initial, Last)			LEGAL RE WELFARE * IF ALL C ARE FOST	A FOSTER CHILD (THE SPONSIBILITY OF A AGENCY OR COURT) HILDREN LISTED BELOW ER CHILDREN, SKIP TO SIGN THIS FORM.	CHECK IF NO INCOME
					+
					<u> </u>
Part 2. Benefits: If any member of y person who receives benefits. If no NAME:	one receives these be	enefits, skip to p	part 3.	-	
IVAIVIL.		LEIGIBIETT	OWDEN.		
Part 3. (Applies only to parents/gu benefits listed on the enclosed <i>List on</i> number: NAME: Check here if no eligibility number	f Eligible Federal/State	Funded Program	ns (H1660), p BIBILITY NUI	provide the name of the prod MBER:	aram and eligibility
Part 4. Total Household Gross Inco					
	B. Gross income and			n in hov 1	
A. Name (List only household members with income)	Note: Self-employed 1. Earnings from work before deductions			3. Pensions, retirement, Social Security, SSI, VA benefits	4. All Other Income
(Example) Jane Smith	\$200/weekly	\$150/twice a m	onth	\$100/monthly	\$200/bi-monthly
Jane Smith	\$	\$/	_	\$/	\$
	\$	\$/		\$/	\$/
	\$/	\$/_		\$/	\$
	\$ /			\$/	\$/_
	φ/	\$/			
	[\$/	\$/		\$/	\$/
Part 5. Signature and Last Four Di An adult household member must si of his or her Social Security Number next page.) I certify that all information on this for Federal funds based on the information, the	gn this form. If Part 4 is per or mark the "I do r rm is true and that all ir ion I give. I understand	s completed, the not have a Social scome is reported that CACFP off	ne adult sign al Security N ad. I understal icials may ve	ing the form must also list lumber" box. (See Privacy and that the center or day can rify the information. I unders	Act Statement on the re home will get stand that if I
Sign here:		-			
Date:					
Address:		Phone i	Number:		
City:		State: _		Zip Code:	
Last four digits of Social Security Nu	ımber: * * * - * *	_	□ I do notha	ave a Social Security Numbe	er



CACFP MEAL BENEFIT INCOME ELIGIBILITY FORM (Child Care)

Part 6. Participant's ethnic an	nd racial identities (entional)						
Mark one ethnic identity:	Mark one or more racial identities:						
☐ Hispanic or Latino	☐ Asian ☐ American Indian or Alaska Native						
☐ Not Hispanic or Latino	☐ White ☐ Native Hawaiian or Other Pacific Islander						
•	☐ Black or African American						
Part 7. Sharing Information With Other Programs: OPTIONAL							
The above information may be disclosed for the purpose of enrolling children in the Children's Health Insurance Program (CHIP).							
	uired to consent to such disclosure and electing not to allow disclosure will not adversely affect	a child's					
eligibility.							
☐ I <u>do</u> elect to allow my hou	☐ I do elect to allow my household information to be disclosed.						
☐ I <u>do not</u> elect to allow my household information to be disclosed.							
Don't fill out this part. This is	s for official use only.						
Annual Inc	come Conversion: Weekly x 52, Every 2 Weeks x 26, Twice A Month x 24, Monthly x 12						
Total Income: P	Per: ☐ Week, ☐ Every 2 Weeks, ☐ Twice A Month, ☐ Month, ☐ Year Household size:						
Categorical Eligibility: Date	te Withdrawn: Eligibility:Free Reduced Denied Tier I Tier	· II					
Reason:							
Determining Official's Signature	re: Date:						
Confirming Official's Signature:	e: Date:						
Follow-up Official's Signature: _	Date:						
Privacy Act Statement:							
•	al School Lunch Act requires the information on this application. You do not have to give the inf	formation but					
	ive the participant for free or reduced price meals. You must include the last four digits of the Sc						
	d member who signs the application. The Social Security Number is not required when you app						
	plemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TA						
	on Indian Reservations (FDPIR) eligibility number for the participant or other (FDPIR) identifier						
	old member signing the application does not have a Social Security Number. We will use your in						
	eligible for free or reduced price meals, and for administration and enforcement of the Program.						
Non-discrimination Statement	nt:						
	 I rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this	inctitution ic					
	on the basis of race, color, national origin, sex (including gender identity and sexual orientation						
age, or reprisal or retaliation for		i), disability,					
age, or reprisar or retaination for	Tiphor diviringing activity.						
Program information may be ma	nade available in languages other than English. Persons with disabilities who require alternative	e means of					
	ram information (e.g., Braille, large print, audiotape, American Sign Language), should contact						
	cy that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY						
USDA through the Federal Rela		,					
C							
	n complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination						
	nline at: https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Fo						
	f, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA.						
	s name, address, telephone number, and a written description of the alleged discriminatory acti						
	ecretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. T	he completed					
AD-3027 form or letter must be	submitted to USDA by:						
(4)	(0) for (000) 000 4005 or (000) 000 7440 or (0) or oil or or or oil toler	0					
(1) mail: U.S. Department of Ag		<u>:wusaa.gov</u> .					
Office of the Assistant Secre							
Washington, D.C. 20250-94	1400 Independence Avenue, SW Washington, D. C. 20250, 0440; or						
Washington, D.O. 20200-94	110, 01						
This institution is an equal oppo	ortunity provider.						

CACFP INFANT FEEDING PREFERENCE

Dear Parent/Guardian,

This child care provider participates in the Child and Adult Care Food Program (CACFP) and receives USDA reimbursement for serving nutritious meals to infants according to program requirements. Participation in this program requires child care providers to follow specific meal patterns according to the age of the infant.

If your child is exclusively breastfed, child care providers participating in the CACFP can feed your infant the breast milk you supply and meet the meal pattern requirements. Breastfeeding is widely recognized as the best source of nutrition for infants.

The Institute of Medicine and the American Academy of Pediatrics recommend that adults/caregivers, who work with infants and their families, promote and support exclusive breastfeeding for the first six months and continuation of breastfeeding in conjunction with complementary foods for 1 year or more, and the Texas Department of Agriculture (TDA) encourages child care provider's to dedicate a space for mothers to breast feed their infants on site.

Child care providers participating in the CACFP <u>are required</u> to offer at least one infant formula for infants who are enrolled for child care. You may decline the infant formula offered, and supply breast milk and/or your own preferred infant formula.

Additionally, when you determine in consultation with your physician that your child is developmentally ready, the child care provider will also be **required** to offer infant cereal and other foods. As with infant formula, you can decline the infant cereal and other foods offered and provide those items to your child care provider. It is important to note that your child care provider will not receive reimbursement for meals that contain <u>more than one</u> parent provided component. Speak to your child care provider to understand what components are required for your infant's meal and the exceptions made for infants with disabilities, so that your infant receives the most nutritious meal possible.

It is very important that you indicate your preferences on the form that follows so we can honor the nutrition choices you have made for your family. Please complete the information below to designate your preference for infant formula, infant cereal and other foods.

Breast milk and/or Formula preference	
Infant's Name	Infant's Date of Birth
This child care provider offers the following	g infant formula(s):
Center/Provider Name:	

Please mark your preference (choose all that apply)	Today's Date ——— Birth through 5 months	Today's Date 6-11 months
I will bring expressed breast milk for my infant.		
I want the child care provider to provide the infant formula it offers for my infant.		
I will bring the infant formula for my infant. Please list the kind of infant formula you will bring:		

Preference regarding infant cereal and other foods

	Today's Date
Please mark your preference	
	6 – 11 months
My child is developmentally ready for solid foods. I want the child care	
provider to provide the infant cereal and other foods for my infant.	
My child is developmentally ready for solids. I will bring the infant cereal	
and/or other foods for my infant.	
My child is NOT developmentally ready for solid foods. I will inform the	
provider when and designate the solid food(s) to be introduced to my infant	
at that time.	

Parent's (or guardian's) Signature	Date of Signature

- 1. This form must be kept on file for each infant enrolled for child care.
- 2. This form must be kept current and accurate for each infant enrolled for child care until the infant reaches one year of age.
- 3. If the parent (or guardian) provides expressed breast milk and the child care provider feeds it to the child, and/or if the mother breast feeds her child on site, the meal may be claimed for reimbursement.
- 4. If the parent (or guardian) declines the formula and the child care provider provides meal and/or snack components, the meal may be claimed for reimbursement.
- 5. If the parent (or guardian) declines infant meals/snack, meals and snacks may NOT be claimed for reimbursement.

TO BE COMPLETED BY EMPLOYEE:

ENROLLMENT REGISTRATION INFORMATION ENROLLMENT CHECKLIST

Please review the entire Enrollment Registration Information Packet and Family Handbook with each family. Be sure that all forms are filled out completely with appropriate signatures. Review the child's health record and immunizations for state compliance to ensure the physician has stamped/signed it and has filled in all the necessary dates.

OB	TAIN SIGNED FORMS FROM FAMILY
	Completed Enrollment Registration Information Packet (Staple the copy of the Financial Agreement to the back pages of the
	Family Handbook)
	☐ Family Handbook Acknowledgement
	Other state or federal required forms: Demographic Data Sheet pg. 9, City of Denton pg. 10, CACFP pg 13 – 14.

OBTAIN DOCUMENTS FROM FAMILY MEMBERS

Copy of Driver's License for Payer and any present Authorized Pick-Up Individuals
Orientation Signed & Dated

RF\	/IF\//	WITH	I FΔN/	111 V

Signature:

Any photo restrictions	Absenteeism policy
☐ Vacation policy	☐ Infant/Toddler Needs Services Plan (if applicable)
☐ Special needs	Developmental Milestones

The information above was reviewed with me and all of my questions have been answered to my satisfaction. I have a clear understanding of Fred Moore Day Nursery School's policies.

Relationship: _____

Date:

Signature:	Date:	
Name of Director:		

Comments/Special Notes regarding children, family or enrollment & instruction:

Name of Parent/Guardian:



Residency Requirements

Financial aid for child care is available to families throughout Texas, although eligibility guidelines may differ depending on where you reside. Workforce Solutions for North Central Texas serves the following counties: Collin, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell and Wise.

If you do not live in one of the counties listed above, go to http://www.twc.state.tx.us/dirs/wdas/wdamap.html to find the child care services office for your area or call 2-1-1.

Work/Training Requirements

Families may be eligible for assistance with child care expenses if you work, or attend an education or vocation training program for a minimum average of 25 hours per week for a single-parent home and 50 hours per week for a two-parent home.

Income Guidelines

In addition to working or being in training, the family's gross monthly income must be less than that shown below.

Family	Size Gross Monthly Income
2	\$3,607
3	\$4,456
4	\$5,305
5	\$6,154
6	\$7,003
7	\$7,162
8	\$7,321
9	\$7,480
I	

To Apply in person, go to physical address on Teasley Lane

To Apply Online, go to: https://dfwjobs.com/child-care/guidelines-to-apply-for-child-care-services

If you meet eligibility guidelines, you will be contacted via U.S. postal mail within 30 days.

Early Childhood Services (ECI)

Early Childhood Intervention (ECI) provides services to families with children (birth to 36 months) who may have developmental delays and disabilities in these 12 counties: Denton, Ellis, Erath,



Early Childhood Intervention

Hood, Johnson, Navarro, Palo Pinto, Parker, Somervell, Tarrant, Wise and now Cooke County.

We can help you with:

Audiology/Hearing

Assistive Technology

Behavioral Intervention

Case Management

Counseling

Family Education

Health Services

Infant Massage

Nursing

Nutrition and Feeding

Occupational Therapy

Physical Therapy

Social Work

Specialized Skills Training

Speech & Language Therapy

Transition to Services Beyond ECI

Translation/Interpretation

Call ECI for an evaluation or more information $\frac{1-888-754-0524}{817-446-8000}$

Services are provided in places familiar to the child: where they live, learn and play, such as the home, childcare or community setting.

More About ECI

Our Mission

To assure that families of young children with developmental delays have the resources and support they need to reach their goals.

WHAT IS A DEVELOPMENTAL DELAY?

A developmental delay is when a child is behind schedule reaching early childhood milestones. These significant lags may occur in one or more areas of growth: emotional, mental or physical.

Types of delays:

- Communication speech and language
- Cognitive thinking and learning
- Motor movement
- Social/emotional relationships, interactions
- Self-help feeding, dressing

REMEMBER: Children develop at their own pace. However, if you are concerned that your child may have some delays, early intervention is the best way to help them. Call ECI for an evaluation. If you are eligible, ECI will determine your need and recommend services. Fees are based on a sliding scale.

Eligibility

To receive services through Early Childhood Intervention, you must be eligible* in the following ways:

- Live in one of these counties:
 - Denton
 - Ellis
 - Erath
 - 1100u
 - Johnson
 - Hood
 - Navarro

- Palo Pinto
- Parker
- Somervell
- Tarrant
- Wise
- Have a medically diagnosed condition that will probably result in a developmental delay (see brochure below)
- Have a developmental delay or difficulty with these skills:

Communication - language or speech

Cognitive - thinking, learning, playing, reasoning

Motor – physical development

- Gross motor, such as using large muscles, to sit up, crawl, walk
- Fine motor, such as using small muscles, to grab small objects
- Oral motor, such as using the mouth, to suck, chew
- Social/emotional curious, enjoys playtime, interacts with others
- Self-help Taking care of own needs (eating, drinking, washing hands, potty training)
- Have an auditory or visual impairment, determined by local school district certified staff.

Join Texas WIC

We're here for you

"Thanks to WIC, I now have the tools I need to make sure my family stays on the path to a healthy lifestyle."

-Roxie, WIC Client



As a WIC Client, you'll get:

- Delicious food
- One-on-one counseling with nutritionists
- Easy recipes
- Nutrition classes
- Breastfeeding support
- Health and immunization screenings
- Cooking demonstrations
- Personalized support
- Children's activities

Are you eligible?

Eight million women, infants, and children get WIC benefits. WIC is for pregnant women, new parents, infants, and children under five. If you are on Medicaid, TANF, or SNAP you already qualify.

Texas WIC Income Guidelines

Number of people in the home*	Monthly Income	Annual Income
2	\$ 2,823	\$ 33,874
3	\$ 3,551	\$ 42,606
4	\$ 4,279	\$ 51,338
5	\$ 5,006	\$ 60,070
6	\$ 5,734	\$ 68,802

Effective June 1, 2022

* A pregnant woman's household is increased by the number of infants she is expecting. If you have any income questions, call 1-800-942-3678.

Start now. Call 1-800-942-3678 or visit TexasWIC.org





This institution is an equal opportunity provider.
© 2020 All rights reserved. Stock no. 13-06-15123 Rev. 5/21

Ven a WIC de Texas

Estamos aquí para servirte

"Gracias a WIC, ahora tengo las herramientas que necesito para asegurar que mi familia siga el camino hacia un estilo de vida saludable."

-Roxie, cliente de WIC



Como cliente de WIC, recibirás:

- Alimentos deliciosos
- Asesoramiento individualizado con nutricionistas
- Recetas sencillas de preparar
- Clases sobre nutrición
- Apoyo para la lactancia
- Evaluaciones médicas y sobre las vacunas
- Demostraciones de cocina
- Apoyo personalizado
- Actividades para niños

¿Calificas?

Ocho millones de mujeres, bebés y niños reciben beneficios de WIC. El Programa WIC va dirigido a mujeres embarazadas, nuevos padres, bebés y niños menores de cinco años. Si ya recibes Medicaid, TANF o SNAP, es posible que califiques.

Requisitos de ingresos de WIC de Texas

Número de personas en el hogar*	Ingresos mensuales	Ingresos anuales
2	\$ 2,823	\$ 33,874
3	\$ 3,551	\$ 42,606
4	\$ 4,279	\$ 51,338
5	\$ 5,006	\$ 60,070
6	\$ 5,734	\$ 68,802

* El número de personas en el hogar de una mujer embarazada aumenta de acuerdo con el número de bebés que espera. Si tienes alguna pregunta relacionada con los ingresos, llama al 1-800-942-3678.

Empieza hoy mismo. Llama al 1-800-942-3678 o visita TexasWIC.org





Esta institución es un proveedor que ofrece igualdad de oportunidades. © 2020 Todos los derechos reservados. Rev. 5/21

Vigente a partir del 1 de junio de 2022





The Special Supplemental Nutrition Program for Women, Infants and Children (WIC Program)









What is WIC? WIC was established as a permanent program in 1974 to safeguard the health of low-income women, infants, and children up to age 5 who are at nutritional risk. This mission is carried out by providing nutritious foods to supplement diets, nutrition education (including breastfeeding promotion and support), and referrals to health and other social services. Find out more:

http://www.fns.usda.gov/wic/about-wic-wic-glance

Where is WIC available?

The program is available in all 50 States, 34 Indian Tribal Organizations, American Samoa, District of Columbia, Guam, Commonwealth of the Northern Mariana Islands, Puerto Rico, and the Virgin Islands. While funded through grants from the Federal Government, WIC is administered by 90 State agencies, with services provided at a variety of clinic locations including, but not limited to, county health departments, hospitals, schools, and Indian Health Service facilities. To find the WIC offices serving your area go to: http://www.fns.usda.gov/wic/contacts

What food benefits do WIC participants receive?

The foods provided through the WIC Program are designed to supplement participants' diets with specific nutrients. WIC authorized foods include infant cereal, baby foods, iron-fortified adult cereal, fruits and vegetables, vitamin C-rich fruit or vegetable juice, eggs, milk, cheese, yogurt, soy-based beverages, tofu, peanut butter, dried and canned beans/peas, canned fish, whole wheat bread and other whole-grain options. For infants of women who do not fully breastfeed, WIC provides iron-fortified infant formula. Spe-

cial infant formulas and medical foods may also be provided if medically indicated. Learn more about food benefits here: http://www.fns.usda.gov/wic/wic-food-packages

Program benefits include more than food.

WIC benefits are not limited only to food. Participants have access to a number of resources, including health screening, nutrition and breastfeeding counseling, immunization screening and referral, substance abuse referral, and more. Find out more:

http://www.fns.usda.gov/wic/wic-benefits-and-services

Am I eligible?

Pregnant, postpartum, and breastfeeding women, infants, and children up to age 5 who meet certain requirements are eligible. These requirements include income eligibility and State residency. Additionally, the applicant must be individually determined to be at "nutrition risk" by a health professional or a trained health official. To find out if you might be income eligible for WIC benefits go to:

http://wic.fns.usda.gov/wps/pages/start.jsf



How WIC Helps

WIC supplemental foods have shown to provide wide ranging benefits. They include longer, safer pregnancies, with fewer premature births and infant deaths; improved dietary outcomes for infants and children; improved maternal health; and improved performance at school, among others. In addition to health benefits, WIC participants showed significant savings in healthcare costs when compared to non-participants. Learn more about how WIC helps:

http://www.fns.usda.gov/wic/about-wic-how-wic-helps

What is "nutrition risk" and why is it important?

Two major types of nutrition risk are recognized for WIC eligibility: medically-based risks such as anemia, underweight, history of pregnancy complications, or poor pregnancy outcomes; and dietary risks, such as inappropriate nutrition/feeding practices or failure to meet the current Dietary Guidelines for Americans. Women, infants, and children at nutrition risk have much greater risk of experiencing health problems. Learn more about nutrition risk: http://www.fns.usda.gov/wic/wic-eligibility-requirements

I'm eligible, what do I do next?

Those who are interested in applying for benefits should contact their State agency to request information on where to schedule an appointment. Applicants will be advised on what to bring to the appointment in order to verify eligibility. Contact your State agency here:

http://www.fns.usda.gov/wic/contacts/

EBT makes it easier to use food benefits.

In most WIC State agencies, participants receive paper checks or vouchers to purchase food, while a few distribute food through centralized warehouses or deliver the foods to participants' homes. However, all WIC State agencies have been mandated to implement WIC electronic benefit transfer (EBT) statewide by October 1, 2020. EBT uses a magnetic stripe or smart card, similar to a credit card, that participants use in the check-out lane to redeem their food benefits. EBT provides a safer, easier, and more efficient grocery experience and provides greater flexibility in the way WIC participants can shop. Find out more and check if your State supports EBT:

http://www.fns.usda.gov/wic/wic-electronic-benefits-transfer-ebt

Focus on breastfeeding.

Even though breast milk is the most nutritious and complete source of food for infants, nationally less than 30% of infants are breastfed at 1 year of age. A major goal of the WIC Program is to improve the nutritional status of infants; therefore, WIC mothers are encouraged to breastfeed their infants, unless medically contraindicated. Pregnant women and new WIC mothers are provided breastfeeding educational materials and support through counseling and guidance. Explore the benefits of breastfeeding and find helpful resources here:

http://www.fns.usda.gov/wic/breastfeeding-promotion-and-support-wic

WIC Facts

- If you participate in another assistance program you may be automatically income-eligible for WIC.
- Breastfeeding mothers are eligible to participate in WIC longer than non-breastfeeding mothers.
- More than half of the infants in the U.S. participate in WIC.
- WIC participants support the local economy through their purchases.
- WIC works with farmers markets to help increase participant access to provide fresh, locally grown fruits and vegetables. Find out more here:

http://www.fns.usda.gov/fmnp/wic-farmers-market-nutrition-program-fmnp

Where can I learn more?

Information on FNS programs is available at www.fns.usda.gov/fns/



This child care receives Federal cash assistance to serve healthy meals to your children. Good nutrition today means a stronger tomorrow!

Meals served here must meet nutrition requirements established by USDA's Child and Adult Care Food Program

Questions? Concerns?

Call USDA at **1-866-873-2263**

OR

Food and Nutrition at 1-800-TELL-TDA (835-5832)

Your child care at

Fraud Hotline: 1-866-5-FRAUD or 1-866-537-2834 P.O. Box 12847 Austin TX 78711 www.SquareMeals.org

USDA is an equal opportunity provider and employer.







Este guardería infantile recibe asistencia monetaria del gobierno federal para server comidas nutritivas a sus niños. ¡Buena nutrición hoy significa un mañana más saludable!

Comidas servidas aquí deben de seguir los requisitos nutricionales establecidos por el programa "Child and Adult Care Food Program" del Departamento de Agricultura de los Estados Unidos (USDA por sus siglas en inglés).

¿Preguntas? ¿Inquietudes?

Llame gratuitamente a USDA al 1-866-873-2263

Alimentación y Nutrición al 1-800-TELL-TDA (835-5832)

OR

Centro de cuidado de niños de su hijo al

Linea para reporter un fraude: 1-866-5-FRAUD or 1-866-537-2834 P.O. Box 12847 Austin TX 78711

www.SquareMeals.org

USDA es un proveedor y empleador que ofrece oportunidad igual para todos.







Building for the Future

This child care receives
Federal cash assistance to
serve healthy meals to your children.
Good nutrition today means
a stronger tomorrow!

Meals served here must meet nutrition requirements established by USDA's Child and Adult Care Food Program.

Questions? Concerns?

Call USDA toll free: **1-866-USDA CND (1-866-873-2263)**

Visit USDA's website: www.fns.usda.gov/cnd



United States Department of Agriculture Food and Nutrition Service FNS-317 June 2000 Revised June 2001

Construyendo Para El Futuro

Esta guardería infantil recibe asistencia monetaria del gobierno federal para servir comidas nutritivas a sus niños.
¡Buena nutrición hoy significa un mañana más saludable!

Comidas servidas aquí deben de seguir los requisitos nutricionales establecidos por el programa "Child and Adult Care Food Program" del Departamento de Agricultura de los Estados Unidos (USDA por sus siglas en inglés).

¿Preguntas? ¿Inquietudes?

Llame gratuitamente a USDA al: **1-866-USDA CND (1-866-873-2263)**

Visite el website de USDA: www.fns.usda.gov/cnd



United States Department of Agriculture Food and Nutrition Service FNS-317-S June 2000 Revised June 2001





n accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information is available in languages other than English.

To file a complaint alleging discrimination, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail:

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410

fax:

(202) 690-7442; or

email:

program.intake@usda.gov.

This institution is an equal opportunity provider.

onforme a las leyes federales y a los derechos civiles, reglamentos y políticas del Departamento de Agricultura de los Estados Unidos (U.S. Department of Agriculture, USDA), se prohíbe a esta institución discriminar por motivo de raza, color, nacionalidad, sexo, edad, discapacidad y reprimir o tomar represalias por actividades realizadas en el pasado relacionadas con los derechos civiles. (No todos los principios de prohibición se aplican a todos los programas).

Las personas discapacitadas que requieran medios alternos para que se les comunique la información de un programa (por ejemplo, braille, letra agrandada, grabación de audio, lenguaje de señas estadounidense, etc.) deberán comunicarse con la agencia estatal o local responsable de administrar el programa o el TARGET Center del USDA al (202) 720-2600 (voz y TTY) o comunicarse con el USDA a través del Servicio Federal de Transmisión de Información al (800) 877-8339. La información del programa también está disponible en otros idiomas además del inglés.

Para presentar una queja por alegada discriminación, complete el formulario de quejas por discriminación del programa del USDA, AD-3027, que podrá encontrar en línea en http://www.ocio. usda.gov/sites/default/files/docs/2012/Spanish Form 508 Compliant_6_8_12_0.pdf o en cualquier oficina del USDA o escriba una carta dirigida al USDA que incluya toda la información solicitada en el formulario. Para solicitar una copia del formulario de presentación de quejas, comuníquese al (866) 632-9992. Envíe su formulario o carta completos al USDA por

correo:

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410

fax:

(202) 690-7442; o

correo electrónico:

program.intake@usda.gov.

Esta institución ofrece igualdad de oportunidades.